



Apartment Draw Process

- **Everyone MUST complete an Apartment Application.** Go to <http://housing.anderson.edu> and sign in using your 7 digit student ID # and your birthdate (ddmmyyyy)
- Select the **2015 Apartment Application**. Make sure you enter the 7 digit student ID for *each* of your roommates. Continue until you see the "Congratulations" screen.
- **Online Apartment Applications will close** on Saturday, February 28 at 11:59 p.m.
- **Apartment ACCESS TIMES** will be emailed via Ravenmail on Fri, March 6 by 5:00 p.m. to all students who submitted an Apartment Application.
- **Apartment Draw starts** on Monday, **March 9** at 2:00pm. You will be allowed to select a room on the housing website (<http://housing.anderson.edu>) at your assigned ACCESS TIME.
- Only one person from each group of roommates will need to go online to the housing website to draw a room, but *everyone* must submit an application in order to be included in the room assignment. You will be given an option to INCLUDE the roommates you put in your application. **Make sure you check their names!**
- If the apartment you desire is no longer available by the time your ACCESS TIME comes up, you may request to be added to the Waiting List by emailing housing@anderson.edu. Please include the names and ID #'s of everyone in your group.
- You must secure a dorm room by entering the **Residence Hall Room Draw** if you have requested to be on a waiting list and did not secure an apartment.

NOTE: There are more students drawing for apartments than spaces available. Not everyone will get into an apartment.

Who is Eligible to Live in an On-Campus Apartment?

By the end of Semester II, 2014-15:

Any student who has achieved at minimum Junior status (52+ credit hours)

OR

Any student who has been out of high school a minimum of two years.

Squatting an Apartment

What is a "squatter"? - A Squatter is a student who wants to continue to occupy their CURRENT housing for the next year.

- Complete the **Apartment Squatter's Rights Form** on the Housing website (<http://housing.anderson.edu>).
- For apartments, you will need a full group **AND** at least half of your 2014-15 group must make up your 2015-16 group.
- You must enter **7-digit** ID #s for each member of your group. Continue until you have reached the "Congratulations" screen.
- The online **Apartment Squatter's Rights Forms will close** on Wednesday, February 25 at 11:59 p.m.
- If you meet the above criteria, you and your roommates will be assigned to your room and will not need to enter the Apartment Room Draw.

Squatting a Residence Hall Room

Note: freshmen women living in Morrison or Martin are NOT eligible to squat their room

- Complete the **Residence Hall Squatter's Rights Form** on the Housing website (<http://housing.anderson.edu>)
- You must enter 7-digit ID # for your roommate(s). **A roommate is required to be eligible to squat!** Continue until you have reached the "Congratulations" screen.
- The online Residence Hall Squatter's Rights Form will close on Friday, March 13 at 11:59 p.m.
- If you meet the criteria to squat your room, you and your roommate(s) will be assigned to your room and will not need to enter the Residence Hall Room Draw.

Residence Hall Room Draw Process

- **Everyone MUST complete a Residence Hall Application.** Go to <http://housing.anderson.edu> and sign in using your 7-digit student ID # and your birthdate (ddmmyyyy)
- Select the **2015 Residence Hall Application**. Make sure you enter the 7-digit student ID # of your roommate(s). You MUST mutually request each other. Continue until you reach the "Congratulations" screen.
- Remember, the "About You" section is only for those students who do not already have a roommate.
- **The online Residence Hall Application will close** on Monday, March 23 at 11:50 p.m.
- **Residence Hall ACCESS TIMES** will be emailed via Ravenmail on Friday, March 27 by 5:00 p.m. to all students that have submitted an application.
- **Residence Hall Draw begins on Monday, March 30 at 2:00 p.m.** You will be allowed to select a room on the housing website (<http://housing.anderson.edu>) at your given ACCESS TIME.
- Only one person from your group will need to go online to the housing website to draw a room, but *everyone* must submit an application to be included. You will be given an option to INCLUDE the roommates you put in your application. **Make sure you check their names!**
- If the room or Residence Hall you desire is not available at the time of your ACCESS TIME, you may request to be added to the Waiting List by emailing housing@anderson.edu. Please include the names and ID #'s of everyone in your group.
- You **must** secure a room on campus in order to be on the Waiting List.

Note: After the school year begins, each student will be expected to stay in that assignment for the entire academic year.

Summer Housing for 2015 will be in Tara East Apartments. Cost for the whole semester (May 11-August 14) is \$1,450 or a per week charge of \$145. The summer housing application is available online 4/1.

2015-16 Housing Costs

(per semester)

RESIDENCE HALLS

| | |
|---------------------------------|----------|
| Traditional Room (2 person) | \$ 2,995 |
| Private Room (single occupancy) | \$ 3,445 |
| Private Room (double occupancy) | \$ 3,445 |

APARTMENTS

| | |
|-------------------------------------|----------|
| Fair Commons Apartments | \$ 3,525 |
| South Campus & Tara East Apartments | \$ 2,995 |

Students ELIGIBLE to Squat:

- * Upperclassmen living on basement, 1st Floor, or 4th Floor of Morrison Hall
- * Upperclassmen living in Martin, Dunn, or Smith
- * Residents living in Fair Commons, South Campus, and males in Tara East

Females in Tara East are NOT eligible
Please note room must be full in order to squat!

Apartment Information

Fair Common

| | |
|--------------|--------------------|
| 1 person apt | 2 Female, 1 Male |
| 2 person apt | 2 Female, 1 Male |
| 4 person apt | 23 Female, 12 Male |

South Campus

| | |
|-----------------------------------|-------------------|
| 2 person apt (shared bedroom) | 3 Female, 1 Male |
| 2 person apt (private bedroom) | 1 Female, 1 Male |
| 3 person apt | 1 Female, 0 Male |
| 4 person apt | 12 Female, 3 Male |

Tara East

| | |
|--------------|------------------|
| 3 person apt | 0 Female, 9 Male |
| 4 person apt | 0 Female, 9 Male |

Residence Hall Information

Dunn (all male)

| | |
|------------------------|--------------------|
| 1 person rooms: 10 (5) | 2 person rooms: 76 |
| 3 person rooms: 2 | 4 person rooms: 3 |

Martin (all female)

| | |
|------------------------|--------------------|
| 1 person rooms: 8 (10) | 2 person rooms: 67 |
| 3 person rooms: 5 | 4 person rooms: 1 |

Morrison (all female)

| | |
|------------------------|--------------------|
| 1 person rooms: 1 (20) | 2 person rooms: 23 |
| 3 person rooms: 2 | 4 person rooms: 2 |

Smith (all male)

| | |
|---------------------|--------------------|
| 1 person rooms: (5) | 2 person rooms: 92 |
| 3 person rooms: 2 | |



Commuter or Off-Campus? What's the difference?

By AU definition:

Commuter - lives with a parent or legal guardian

Off-campus - does NOT live on campus

- does NOT live with a parent/guardian

Eligible OFF-CAMPUS Students

Students who are **ELIGIBLE** to live off-campus, meet **AT LEAST ONE** of the following criteria:

- have earned at least 88 credit hours *before the beginning of Semester I*.
- are 22 years of age by May 31, 2016 (born before 5/31/1994)
- are married
- are part-time students (less than 12 credit hours per semester)
- are in their 4th year out of high school

All students who are *eligible OR approved* to live off-campus must complete & submit the **Off-Campus Address Information Form** located on the Housing Website (<http://housing.anderson.edu>).

The deadline to complete the online form is Monday, August 31, 2015

Students that do not meet the deadline for completing the online Off Campus Application or submitting the Commuter Parent Verification Form will be fined as follows:

\$50 if not submitted by September 4, 2015

\$100 if not submitted by September 11, 2015

Holding Charge (\$2,960 applied and name turned over to the Dean of Students if not submitted by September 18, 2015

Eligible COMMUTER Students

Students who are **ELIGIBLE** to commute, meet **ALL** of the following criteria:

- live with a parent or legal guardian, AND
- commuting address is within one of the approved zip codes (see housing website for complete list)

All students who are *eligible OR approved* to commute must complete & submit the **Commuter Address Information Form & Parent Verification Form** located on the Housing Website. (<http://housing.anderson.edu>) **The Parent Verification form must be submitted to Decker 206 by Monday, August 31, 2015.** (see fine schedule on previous column)

Students who do not meet eligibility for either commuter status or off-campus status and are not approved via the appeal process, are expected to secure an on-campus assignment for the 2015-2016 academic year.

Anderson University reserves the right to require any student, regardless of class standing, age, or number of hours enrolled, to live in university housing or to move on campus at any time during the academic year.

Housing Policy Appeal Process

- If a student is not eligible according to the criteria as stated in the Housing Policy, and believe they have a legitimate exception to the Housing Policy and would like to appeal, they may do so by requesting an appeal packet from housing@anderson.edu. Please specify which appeal packet you would like sent to you (commuter or off-campus).
- Complete & Return all required documentation to Student Life in Decker 206. Student appeals will be heard by the Housing Appeal Committee and will be notified of their decision via email.
- Appeals will not be accepted after May 28, 2015. Final appeals meeting is set for May 29, 2015.

Policy Enforcement: Any student found to be living off-campus/commuting without eligibility or approval will be subject to Disciplinary Probation and fines totaling the amount of two semesters worth of current on-campus housing charges (for 2014-2015 would be \$5,920).

Early Arrival for Fall

- If you need to arrive early on-campus in the fall due to a *personal reason*, you must complete the **Early Arrival Request Form** on the Housing website (<http://housing.anderson.edu>) AND receive permission from the Department of Student Life/Housing to arrive early. **No early arrival requests will be accepted after August 14, 2015.**
- There is up to a **\$50 per night** charge for arriving early *unless you are required to be here for a campus-related activity or job.
- Requests will be reviewed *mid-late July* and you will be notified of your status by *early August*.
- **DO NOT COME TO CAMPUS EARLY IF YOU HAVE NOT RECEIVED PERMISSION FROM THE DEPARTMENT OF STUDENT LIFE/HOUSING.** Fines will be charged to those that do so.

The following reasons will not be approved for early arrival: Off campus job, dropping off belongings only, and room-mates have already moved in.

**Students required to arrive early for a campus-related activity or job will receive notification via the faculty, staff, or coach requiring them to arrive early.*

Important Information

- You must have a **full group** in order to draw a room. You must have **4 people** to draw for a **4 person room**. You will only be able to draw from the rooms/apartments that fit the size of your group.
- Once you "sign" a housing contract (clicking the "I Agree" button at the end of the Housing application is signing), you're expected to live on-campus the **entire academic year**. After June 30, 2015 cancellation will result in a **Breach of Contract fee of \$250**. After August 1, 2015, the Breach of Contract Fee will be increased to **\$500**.
- Choose your roommate(s) wisely. After the school year begins, you are expected to stay in your assigned room for the entire school year.
- It is important to read the **Conditions of Residency**, which is also available on the Housing Website (<http://housing.anderson.edu>) Students will be held responsible for all information therein.



Commuter, On-Campus, & Off-Campus Housing Information



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Ashley Fletcher: 765-641-4190
Residence Life Administrative Assistant

Tamara Shelton: 765-641-4192
*Assistant Dean of Students
Director of Residence Life and Housing
Off-Campus and Commuter Advisor*

Decker 206

E-mail: housing@anderson.edu

Website: <http://housing.anderson.edu>

Fax Number: 765-641-3880

Residence life provides Christ-centered, holistic living and learning communities through intentional relationships.