Apartment Draw Process

→ Everyone MUST complete an Apartment Application. Go to http://housing.anderson.edu and sign in using your 7-digit student ID # and your birthdate (ddmm yyyy).

→ Select the 2014 Apartment Application. Make sure you enter the 7-digit student ID # for each of your roommates. Continue until you see the “Congratulations” screen.

→ Online Apartment Applications will close on Sunday, March 2 at 11:59 p.m.

→ Apartment ACCESS TIMES will be emailed via Ravenmail on Friday, March 7 by 5:00 p.m. to all students who submitted an Apartment Application.

→ Apartment Draw starts on Monday, March 10 at 2:00 p.m. You will be allowed to select a room on the housing website (http://housing.anderson.edu) at your assigned ACCESS TIME.

→ Only one person from each group of roommates will need to go online to the housing website to draw a room, but everyone must submit an application in order to be included in the room assignment. You will be given an option to INCLUDE the roommates you put in your application. Make sure you check the names!

→ If the apartment you desire is no longer available by the time your ACCESS TIME comes up, you may request to be added to the Waiting List by emailing housing@anderson.edu. Please include the names and ID #s of everyone in your group.

→ You must secure a dorm room by entering the Residence Hall Room Draw if you have requested to be included in the room assignment. You will be allowed to select a room on the housing website (http://housing.anderson.edu) at your given ACCESS TIME.

→ If you meet the above criteria, you and your roommates will be assigned to your room and will not need to enter the Apartment Room Draw.

Squatting an Apartment

What is a “squatter”? - A Squatter is a student who wants to continue to occupy their CURRENT housing for the next year.

→ Complete the Apartment Squatter’s Rights Form on the Housing website (http://housing.anderson.edu).

→ For apartments, you will need a full group AND at least half of your 2013-14 group must make up your 2014-15 group.

→ You must enter 7-digit ID #s for each member of your group. Continue until you have reached the “Congratulations” screen.

→ The online Apartment Squatter’s Rights Forms will close on Wednesday, February 26 at 11:59 p.m.

→ If you meet the above criteria, you and your roommates will be assigned to your room and will not need to enter the Apartment Room Draw.

Squatting a Residence Hall Room

Note: freshmen women living in Morrison or Martin are NOT eligible to squat their room

→ Complete the Residence Hall Squatter’s Rights Form on the Housing website (http://housing.anderson.edu).

→ You must enter 7-digit ID # for your roommate(s). A roommate is required to be eligible to squat! Continue until you have reached the “Congratulations” screen.

→ The online Residence Hall Squatter’s Rights Form will close on Friday, March 14 at 11:59 p.m.

→ If you meet the criteria to squat your room, you and your roommate(s) will be assigned to your room and will not need to enter the Residence Hall Room Draw.

Residence Hall Room Draw Process

→ Everyone MUST complete a Residence Hall Application. Go to http://housing.anderson.edu and sign in using your 7-digit student ID # and your birthdate (ddmm yyyy).

→ Select the 2014 Residence Hall Application. Make sure you enter the 7-digit student ID # of your roommate(s). You MUST mutually request each other. Continue until you reach the “Congratulations” screen.

→ Remember, the “About You” section is only for those students who do not already have a roommate.

→ The online Residence Hall Application will close on Monday, March 24 at 11:50 p.m.

→ Residence Hall ACCESS TIMES will be emailed via Ravenmail on Friday, March 28 by 5:00 p.m. to all students that have submitted an application.

→ Residence Hall Draw begins on Monday, March 31 at 2:00 p.m. You will be allowed to select a room on the housing website (http://housing.anderson.edu) at your given ACCESS TIME.

→ Only one person from your group will need to go online to the housing website to draw a room, but everyone must submit an application to be included. You will be given an option to INCLUDE the roommates you put in your application. Make sure you check their names!

→ If the room or Residence Hall you desire is not available at the time of your ACCESS TIME, you may request to be added to the Waiting List by emailing housing@anderson.edu. Please include the names and ID #s of everyone in your group.

→ You must secure a room on campus in order to be on the Waiting List.

Questions about the room draw process? Come to the Room Draw Meeting on Monday, 2/12/14 in Hartung 101 at 5:00 p.m.

2014-15 Housing Costs

<table>
<thead>
<tr>
<th>Housing Type</th>
<th>Cost per semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional Room</td>
<td>$2,960</td>
</tr>
<tr>
<td>Private Room (single occupancy)</td>
<td>$3,405</td>
</tr>
<tr>
<td>Private Room (double occupancy)</td>
<td>$3,405</td>
</tr>
</tbody>
</table>

APARTMENTS

<table>
<thead>
<tr>
<th>Housing Type</th>
<th>Cost per semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fair Commons Apartments</td>
<td>$3,485</td>
</tr>
<tr>
<td>South Campus &amp; Tara East Apartments</td>
<td>$2,960</td>
</tr>
<tr>
<td>South Campus, 2 person (private bedroom)</td>
<td>$3,405</td>
</tr>
</tbody>
</table>

Students ELIGIBLE to Squat:

* Underclassmen living on basement, 1st Floor, or 4th Floor of Morrison Hall
* Underclassmen living in Martin, Dunn, or Smith
* Residents living in Fair Commons, South Campus, and males in Tara East

Females in Tara East are NOT eligible

Please note room must be full in order to squat!
Commuter or Off-Campus? What’s the difference?
By AU definition:
Commuter - lives with a parent or legal guardian
Off-campus - does NOT live on campus
- does NOT live with a parent/guardian

Eligible OFF-CAMPUS Students
Students who are ELIGIBLE to live off-campus, meet AT LEAST ONE of the following criteria:
→ have earned at least 38 credit hours before the beginning of Semester
→ are 22 years of age by May 31, 2015 (born before 5/31/1993)
→ are married
→ are part-time students (less than 12 credit hours per semester)
→ are in their 4th year out of high school

Eligible COMMUTER Students
Students who are ELIGIBLE to commute, meet ALL of the following criteria:
→ live with a parent or legal guardian, AND
→ commuting address is within one of the approved zip codes (see housing website for complete list)

All students who are eligible OR approved to commute must complete & submit the Commuter Address Information Form & Parent Verification Form located on the Housing Website. (http://housing.anderson.edu) The Parent Verification form must be submitted to Decker 206 by Tuesday, September 2, 2014. (see fine schedule on previous column)

Students who do not meet eligibility for either commuter status or off-campus status and are not approved via the appeal process, are expected to secure an on-campus assignment for the 2014-2015 academic year.

Anderson University reserves the right to require any student, regardless of class standing, age, or number of hours enrolled, to live in university housing or to move on campus at any time during the academic year.

Housing Policy Appeal Process
→ If a student is not eligible according to the criteria as stated in the Housing Policy, and believe they have a legitimate exception to the Housing Policy and would like to appeal, they may do so by requesting an appeal packet from housing@anderson.edu. Please specify which appeal packet you would like sent to you (commuter or off-campus).
→ Complete & Return all required documentation to Student Life in Decker 206. Student appeals will be heard by the Housing Appeal Committee and will be notified of their decision via email.
→ Appeals will not be accepted after May 29, 2014. Final appeals meeting is set for May 30, 2014.

Policy Enforcement: Any student found to be living off-campus/commuting without eligibility or approval will be subject to Disciplinary Probation and fines totaling the amount of two semesters worth of current on-campus housing charges (for 2013-14 would be $5,830).

Early Arrival for Fall
→ If you need to arrive early on-campus in the fall due to a personal reason, you must complete the Early Arrival Request Form on the Housing website (http://housing.anderson.edu) AND receive permission from the Department of Student Life/ Housing to arrive early. No early arrival requests will be accepted after August 17, 2014.
→ There is up to a $50 per night charge for arriving early *unless you are required to be here for a campus-related activity or job.
→ Requests will be reviewed mid-late July and you will be notified of your status by early August.
→ DO NOT COME TO CAMPUS EARLY IF YOU HAVE NOT RECEIVED PERMISSION FROM THE DEPARTMENT OF STUDENT LIFE/HOUSING. Fines will be charged to those that do so.

The following reasons will not be approved for early arrival: Off campus job, dropping off belongings only, and roommates have already moved in.
*Students required to arrive early for a campus-related activity or job will receive notification via the faculty, staff, or coach requiring them to arrive early.

Important Information
→ You must have a full group in order to draw a room. You must have 4 people to draw for a 4 person room.
→ You will only be able to draw from the rooms/apartments that fit the size of your group.
→ Once you “sign” a housing contract (clicking the “I Agree” button at the end of the Housing application is signing), you’re expected to live on-campus the entire academic year. After June 30, 2014, cancellation will result in a Breach of Contract fee of $250. After August 1, 2014, the Breach of Contract Fee will be increased to $500.
→ Choose your roommate(s) wisely. After the school year begins, you are expected to stay in your assigned room for the entire school year.
→ It is important to read the Conditions of Residency, which is also available on the Housing Website (http://housing.anderson.edu) Students will be held responsible for all information therein.