



# ANDERSON UNIVERSITY

## Department of Student Life

### COMMUTER & OFF CAMPUS POLICY 2019-2020

**COMMUTER POLICY** Students who are eligible to commute meet **BOTH** of the following criteria:

- Live with a parent or legal guardian
- Live within one of the approved commuter zip codes (see the housing website for a complete list)

Students intending to commute must complete and submit the Commuter Address Information Form and Parent Verification Form located on the housing website ([housing.anderson.edu](http://housing.anderson.edu)). Students who are commuting to campus who are not eligible will be subject to disciplinary action for non-compliance with the housing policy and charged for the current value of two semesters of on-campus housing. The University reserves the right to require any student, regardless of zip code, to live in university housing or to move on campus at any time during their academic year for various reasons including but not limited to Code of Conduct violations.

**OFF CAMPUS POLICY** Students who are eligible to live off campus meet at least one of the following criteria:

- Has completed 80 or more credit hours by December 31, 2018
- Is 22 years of age by May 11, 2019
- Lives with a parent or guardian within commutable distance (see commuter policy above)
- Is married

Students intending to live off campus must complete and submit their off campus application located on the housing website ([housing.anderson.edu](http://housing.anderson.edu)). Students living off campus who are not eligible will be subject to disciplinary action for non-compliance with the housing policy and charged for the current value of two semesters of on-campus housing. The University reserves the right to require any student, regardless of class standing, age, or number of hours enrolled, to live in university housing or to move on campus at any time during their academic year for various reasons including but not limited to Code of Conduct violations.

**APPLICATIONS/FORMS** All students must complete housing information forms every year. This includes commuters and students living off campus. All housing forms, including commuter and off campus, are due on September 1st. Students who do not complete their forms are subject to the following fines and fees:

- After September 1st - \$50
- After September 8th - \$100
- After September 15th - A full semester housing charge (This will be lifted after appropriate paperwork is turned in, but the earlier fines will stand)

**APPEALS** If a student is not eligible to commute or live off campus based on the criteria in the Housing Policy and Commuter & Off Campus Policy, he or she may request an appeal form from [housing@anderson.edu](mailto:housing@anderson.edu). Appeals should be based on legitimate and extenuating/severe circumstances, not on a personal desire to live off campus. Submission of an appeal packet does not guarantee that the appeal will be granted. Appeals are considered by a committee that has the power to grant or deny each request.